

# **University of Technology, Jamaica**

## ***RESEARCH PROJECT FINAL REPORT***

**[Title of Your Report Here]**

**[Insert authors names]**

**Submitted to the School of Graduate Studies, Research &  
Entrepreneurship**

**Date**

<b>PROJECT SUMMARY</b>	Provide a succinct summary of the project, including the objectives and the research activities that were undertaken to address the research need and achieve the project objectives.
<b>OUTPUTS &amp; IMPACTS</b>	State the key outputs/results of the research project and their impacts what did the project find/discover/create regarding new knowledge? (e.g. books, scientific papers, factsheets, manuals, technical advances, etc. - attach evidence such as appendices, photographs); what benefits may be derived from the outputs/results?
<b>DISCUSSION &amp; CONCLUSIONS</b>	Discuss the significance of results/outputs in relation to the objectives of the project and the field of study.
<b>RECOMMENDATIONS/FURTHER DEVELOPMENT</b>	Provide recommendations on the activities or actions that may be taken to further develop on the outputs/results.
<b>VARIANCE</b>	Explain deviations (if any) from scheduled milestones, research objectives, or project budget, etc.
<b>CHALLENGES</b>	State issues/ challenges encountered during the implementation of the project and solutions employed in response to the named challenges.
<b>LESSONS LEARNT</b>	State experiences distilled from the project that should be actively taken into account in future projects.
<b>PROJECT BUDGET &amp; EXPENDITURE</b>	State the amount approved for project and the total amount that was actually spent (include a table detailing expenditure and attach supporting documents for the final tranche of funds disbursed)