



**University of Technology, Jamaica**

**Faculty of Education and Liberal Studies**

**School of Technical and Vocational Education (SoTaVE)**



**MEd**

**Educational Leadership and  
Management**

# PROGRAMME OVERVIEW

The Masters in Educational Leadership and Management is designed to strengthen the leadership capacity of practicing educational leaders and develop the leadership capabilities of emerging and aspiring leaders to meet the challenges of the contemporary educational environment. It is intended to serve teachers as well as practitioners in middle and senior management roles from all levels of the educational system who wish to proceed beyond a first degree while maintaining their jobs.

## Career Outcomes

A Masters degree in Educational Leadership and Management positions practicing and aspiring educators to assume a variety of leadership roles in education and training. These include: principals, vice principals, department heads, programme directors, senior teachers, managers in secondary and tertiary institutions, education officers and others who hold academic management positions in educational organizations and agencies.

# PROGRAMME OVERVIEW

## Programme Design

The programme is designed for delivery to a cohort of students over 24 months. Classes will be delivered on Saturdays throughout the two regular semesters. In addition participants will attend for five weeks during the summer semester or the traditional summer school holiday periods

## Programme Content

The programme comprises a minimum of 36 credits as follows:

- Five core courses—15 credits
- Two research courses—6 credits
- Elective courses—6 credits
- A practicum—3 credits
- A thesis—6 credits

Participants may also audit additional modules/electives.

# COURSE DESCRIPTIONS

## **Educational Leadership: Theories and Perspectives**

### **3 credits**

The course introduces participants to a range of educational leadership theories. You will be encouraged to think about how you can use theory and research to improve your practice. Key areas include: The nature of educational leadership; Trait, skills and situational approaches; transformational leadership; Ethical leadership; Team leadership; Developing leadership skills.

## **Instructional Leadership and Supervision - 3 credits**

This course focuses on the educator as the leader of teaching and learning. It is designed to assist participants to develop a community of learners. Key areas include: Curriculum planning and development; Supervising and evaluating teaching and learning; Student needs, growth and development. Professional growth and development.

# COURSE DESCRIPTIONS

## **Managing Educational Resources - 3 credits**

The course focuses on the educator as leading the organization. It addresses the human and technical skills needed for financial, facility and human resource management in the educational environment.

Topics include: Accountability; Strategic development plans; budgeting; securing, allocating and managing resources; staff deployment and delegation; personnel recruitment and induction.

## **Leading and Managing Change and Improvement in Education - 3 credits**

This course introduces participants to theories and applications for managing change and innovation that lead to improved performance. Topics include: The nature of change and transition; building visions; motivation and team building; employee empowerment; quality management; performance measurement.

# **COURSE DESCRIPTIONS**

## **Quality Assurance for Educators- 3 credits**

This course introduces the principles and practice of quality assurance management for those who have responsibility for programmes in schools and other educational settings. Topics include: Principles of quality improvement; Defining and measuring quality; Quality assurance tools in education; Standards and regulatory bodies; Sustainability of quality assurance.

## **Research Methods - 3 credits**

This course is designed to prepare you for undertaking meaningful individual re-search at the postgraduate level. It introduces you to basic knowledge and skills that will assist you in identifying and defining suitable research topics, and in planning and conducting research to improve the practice of education and training.

## **Descriptive and Inferential Statistics- 3 credits**

This course addresses the techniques employed in the collection, organization and interpretation of numerical data for making effective decisions in education and development. It offers an understanding of empirical methods in the behavioural disciplines.



# COURSE DESCRIPTIONS

## **Practicum in Educational Leadership—3 credits**

This practical experience component is designed to provide you with an opportunity to initiate, implement and evaluate an intervention or change project aimed at improving your work environment. It further provides an opportunity for you to engage with private and public sector managers as well as university staff and your peers as advisors.

## **Individual Research - 6 credits**

The research process involves the selection and investigation of a research topic, culminating in a paper satisfying the research requirement for a Master of Science in Work-force Education and Development degree.

## **SPECIAL FEATURES**

- A range of elective courses: e.g. Law for Educators , Human Resource Management & Development for Educators and Curriculum Development
- A practicum that encourages application of theory and principles.
- Integration of technical and managerial skills with discussion of issues related to educational values and ethics.

**Courses are also offered to non-participants who wish to complete individual modules independently.**

# ENTRY REQUIREMENTS

- Admission to the Master of Education degree requires that you have a Bachelor's degree with a minimum point average of 3.0.
- You should be working in an educational or training institution or agency and have at least two years experience in a context that required you to carry out leadership and management roles.
- In addition, you will be required to submit transcripts and satisfy an interview.

Application forms are available at the Admissions Office

Website: <http://utech.edu.jm>

**Programme Leader: Dr. Shermaine Barrett**

Tel: 927-1680-8

Ext: 3138, 2414, 2415