

**THIS DOCUMENT APPLIES ONLY TO STUDENTS WHO BEGAN THE BBA DEGREE BEFORE AY 2013/14**

**Bachelor of Business Administration - ADMINISTRATIVE & INFORMATION SYSTEMS MANAGEMENT MAJOR**

LEVEL ONE						LEVEL TWO					
LOWER DIVISION											
Modules	CREDITS	PRE REQUISITS	SEM1	SEM2	SEM3	Modules	Credits	PRE REQUISITS	SEM1	SEM2	SEM3
			Semester module offered						Semester module offered		
College Mathematics 1A <b>MAT1044</b>	4		√	√	√	Academic Writing II <b>COM2014</b>	3	COM1020 - P	√	√	√
Community Service Project <b>CSP1001</b>	1		√	√	√	Business Law <b>LAW2001</b>	3	COM1020 - P	√	√	√
Introduction to Management <b>MAN1006</b>	3		√	√	√	Fundamentals of Marketing <b>MKT2001</b>	3	COM1020 - P	√	√	√
Psychology <b>PSY1002</b>	3		√	√	√	Introduction to Macroeconomics <b>ECO2001</b>	3		√	√	√
Academic Writing I <b>COM1020</b>	3		√	√	√	Introduction to Financial Accounting <b>ACC2001</b>	3	ACC0001 -P	√	√	√
Information Technology <b>INT1001</b>	3		√	√	√	University Elective	3		√	√	√
Environmental Studies <b>ENS3001</b>	3		√	√	√	Organizational Behaviour <b>MAN2005</b>	3	MAN1006 –P OR PSY1002 – P OR SOC1001 – P	√	√	√
Calculus for Social Sciences <b>MAT1045</b>	3	MAT1044 - P	√	√	√	Service Marketing <b>MKT3010</b> / Introduction to Administrative Management <b>ADM2001</b>	3	MKT2001 - P MAN1006 - P	√	√	√
Introduction to Microeconomics <b>ECO1001</b>	3		√	√	√	Business Statistics <b>STA2004</b>	3		√	√	√
Introduction to Logic <b>ECO1015</b>	2		√	√	√	Intro. to Management Accounting <b>ACC2008</b>	3		√	√	√
<b>Total Credits- 28</b>	<b>28</b>					<b>Total Credits</b>	<b>30</b>				

**\*\*Fundamentals of Accounting zero credit**

**NB. Module should be done if student does not possess a grade 1 in CSEC or Grade 1-5 in CAPE Accounting, Unit 1**

**\*Developmental English zero credit**

**NB. Module should be done if student does not possess a grade 1 in CSEC English or Grade 1 or 2 passes in CAPE Communication Studies or GCE A' Level English**

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**Bachelor of Business Administration - ADMINISTRATIVE & INFORMATION SYSTEMS MANAGEMENT MAJOR  
(SPECIALIZED MODULES)**

LEVEL THREE						LEVEL FOUR					
UPPER DIVISION											
MODULES	CREDITS	PRE REQUISITE	SEM 1	SEM 2	SEM 3	MODULES	CREDITS	PRE REQUISITE	SEM1	SEM2	SEM3
			Semester module offered						Semester module offered		
Research Methodologies <b>RES3001</b>	3	COMPLETE 58 CREDITS	√	√	√	Strategic Management <b>MAN4001</b>	3	MAN1006 OR MAN3001 - P; COMPLETE 58 CREDITS -	√	√	√
Entrepreneurship <b>ENT3001</b>	3		√	√	√	Business Ethics <b>HUM4001</b>	3	MAN2005, COM2014 - P	√	√	√
Financial Management <b>FIN3001</b>	3	(MAT1045), (COM2001), (ACC2001),(STA2004), (ECO2001) ALL - P; (COM2014 - T)	√	√	√	Management of Meetings and Events <b>ADM4003</b>	3		√	√	√
Decision Science <b>MAN3020</b>	3	ACC2008 - P	√	√	√	Facilities Management <b>ADM4008</b>	3	COMPLETE 58 CREDITS	√	√	√
Desktop Publishing <b>INT3003</b>	3	INT1001 -P	√	√		Cooperative Education <b>ADM3004</b>	3	COMPLETE 58 CREDITS		√	
Records & Information Management <b>ADM3001</b>	3	COMPLETE 28 CREDITS	√	√	√	Project Management <b>POM4004</b>	3		√	√	√
Database Management <b>CMP3021</b>	3	INT1001 - P	√		√	Information Systems Applications <b>CIT4037</b>	3	COMPLETE 46 CREDITS	√		√
Introduction to Human Resource Management <b>HRM3002</b>	3		√	√	√	Administrative Management Seminar 1 <b>ADM4015</b>	1.5	ADM4003 - T; ADM4005 - T; & COMPLETE 58 CREDITS	√		
Professionalism in Organization <b>ADM4005</b>	3		√	√	√	Administrative Management Seminar 2 <b>ADM4016</b>	1.5	Admin. Seminar 1 ADM4015		√	
						Administrative Office Management <b>ADM4001</b>	4	RES3001 - T , & COMPLETE 58 CREDITS	√	√	
<b>3 Minor Modules</b>	9					<b>2 Minor Modules</b>	6				
<b>Total Credits</b>	<b>36</b>					<b>Total Credits</b>	<b>34</b>				