

UNIVERSITY OF TECHNOLOGY, JAMAICA

FINANCIAL PROFILE FORM
INSTRUCTION SHEET

- a. Please **read the instructions carefully** before completing this form and answer all relevant questions.
- b. Completed questionnaire must be submitted to the Admissions Section Registry along with your application.
- c. **All applicants must complete all relevant sections of this Financial Profile Form.**
- d. Please indicate 'N/A' if the information is not applicable to your situation.
- e. All references to fees below include cost of tuition, miscellaneous fees, books, meals, lodgings and other maintenance costs.
- f. Where income figures are required, gross annual income must be stated.
- g. All income, whether yours or financial provider(s), must be verified. Methods of verification include:
 - i. Letter from employer.
 - ii. **Last three (3)** pay slips.
 - iii. Letter from Justice of the Peace, in case of self-employed persons.
 - iv. Current audited accounts from business owners.

Statement of Financial Resources

Personal Savings/Employment: If you intend to meet your financial obligations using proceeds from your employment and/or personal savings, you need to provide documentation that proves you have sufficient resources to do so; acceptable documentation includes (along with those listed in item g above):

- a. A certified bank statement or similar certified statement from a financial institution where you have a deposit account in your name;
- b. A letter of commitment from your employer stating dollar value of employer's sponsorship.

Family Contribution: If your parent(s) and/or other family member(s) are going to pay your fees they will have to provide you with a certified bank statement or similar certified statement from a financial institution where the family members holds a deposit account/investment(s) in their name.

Awards: If you have received a scholarship, bursary or other form of non-loan financial support from a donor agency please provide a letter of commitment from the donor stating dollar value and duration of award.

Students' Loan: If you have applied for a students' loan to pay your fees you are required to submit a receipt or some other form of documentation proving that a loan application has been made on your behalf.

Other: In the space provided, please provide a detailed statement indicating source of funding. Please note that documentary evidence will have to be provided.

Note: Failure to pay tuition or other required fees by the date designated will lead to deregistration.

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1. Name:	2. TRN#:
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3. How do you propose to pay your fees? (Select applicable options, details to be provided below):

Personal Savings/Employment
 Family
 Award (Scholarship, etc)
 Students' Loan Bureau
 Other

PLEASE PROVIDE DETAILS OF FINANCIAL RESOURCES

Personal Saving/Employment *(Please provide documentary evidence of income, commitment letter from employer etc.)*

4. Are you employed? Yes No 5. If you are employed, please state gross monthly income: \$

6. Present bank balance: \$ 7. Will your employer contribute to your fees? Yes No

8. If yes to question 7, please state quantum of contribution \$

Family Contribution *(Please provide documentary evidence of income and commitment letter from family member(s))*

9. What amount of assistance will your parents or other relatives provide in paying fees: \$

10. What is the name, relation and gross monthly income of the family member(s) on whom you are dependent for payment of fees?

Name	Relation	Income ((\$) gross/month)
a.		
b.		
c.		
d.		
e.		

11. **Award** *(Please provide award offer letter or letter of commitment from donor)*

Name of Award	Donor	Value (\$)	Duration
a.			
b.			
c.			

12. **Other** *(Please state exactly how fees will be paid)*

I will pay the required fees to the University of Technology, Jamaica, as required by its regulations. I am aware that the University reserves the right to cancel its offer of a place or my Course of Study registration if I do not meet my financial obligation within the agreed period.

Signature of Applicant	Date:
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