

**UNIVERSITY OF TECHNOLOGY, JAMAICA**

**DIVISION OF STUDENT SERVICES & UNIVERSITY REGISTRY**

**STUDENT COMPLAINT FORM**

Please consult the document entitled *Policy and Procedures for Handling Student Complaints* before completing this form. Students who wish to pursue a complaint should use this form. Attach any supporting documentation.

Name:.....ID#.....

Address:.....

Faculty/School/Department .....

Email: .....Tel: Home..... Mobile.....

Programme of Study:.....

Please outline the substance of your complaint:

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.....

Please describe how you have pursued your complaint to date, including the outcome of any enquiries conducted at the departmental level:

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How would you like your complaint to be resolved?

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Student's Signature:.....

Date:.....