



# University of Technology, Jamaica

## **INVITATION FOR BID (IFB) THE SUPPLY AND DELIVERY OF WORKSTATIONS AND DESKTOP COMPUTERS CONTRACT # 2017/IS/31-02-140C**

The University of Technology, Jamaica invites bids through the Local Competitive Bidding (LCB) procedures as specified in the GOJ's Procurement Guidelines Handbook Vol 2 – Revised 2014, for the supply and delivery of workstations and desktop computers. Suppliers must be tax compliant organizations registered with the National Contracts Commission and who are manufacturer-authorized agents operating in Jamaica for the supply of **desktop computers and workstations**.

Interested eligible companies may obtain further information from the office of:

The Director, Procurement & Office Services  
University of Technology, Jamaica  
First Floor, Administration Building  
237 Old Hope Road  
Kingston 6  
[procure@utech.edu.jm](mailto:procure@utech.edu.jm)

The electronic Bid Document will be available for download as of October 31, 2017 from the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm)

All bids must be accompanied by the following:

- Bid Submission Form
- Bid Securing Declaration Form
- Valid Tax Compliance Letter or Certificate
- Valid NCC Registration Certificate in the categories of Information Technology Services; Computers and Supplies and Computers and Related Services
- Manufacturer's Authorization
- Bid validity of 120 days from the time of bid submission

**Bids must be submitted no later than December 4, 2017 at 11:00am. Online bid opening will be on December 4, 2017 at 11:15am.** An online bid opening report will be sent to all Bidders that submitted a Bid.

This is an online managed Tender; tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, [www.goje.gov.jm](http://www.goje.gov.jm).

Please Register on the e-GP System, by selecting the Register as a supplier link from the home page.

**For assistance, and training please contact the support desk at: (876) 932-5220.**